



REV DATE: 2/26/2019

Job Title: Maintenance Mechanic	Job Grade:
Department: Maintenance	Report To: Maint./Eng. Manager

Position Overview:

The Maintenance Mechanic is responsible for performing work involving the skills of maintenance or craft occupations to keep machines, mechanical equipment, or the structure of a facility in repair.

Essential Job Functions:

- Maintains, installs, replaces, any and all equipment to keep the plant in operation effectively and efficiently.
- This includes production equipment and any facility equipment or issues as needed.
- Diagnose mechanical problems and determine how to correct them, checking blueprints, repair manuals, schematics and parts catalogs as necessary.

Primary Objectives:

- Respond to line calls, diagnose, troubleshoot, and repair equipment as needed. Conduct routine PM's on equipment in a timely and effective manner.
- Maintain all equipment, including facilities related equipment, in a safe and efficient operating manner.

Requirements:

- High School Diploma or GED.
- Must be able to read, write, and communicate in a manner such that they can safely, effectively, and efficiently, perform their jobs.
- Must be able to use and read a tape measure and weigh scale.
- Solid math skills.
- Must be able to drive a forklift and a scissor lift (this means they must also be able to work at heights.)
- Must be able to lift 50 lbs. repeatedly.
- Should have a demonstrated work history of at least 5 years of similar mechanical service which would include basic use of hand tools, basic electrical knowledge, Welding and cutting using Oxy/Acetylene, piping, pumps, motor replacement, and repair on packaging equipment.

Other Skills/Abilities:

- Strong organizational skills, able to work well under pressure and manage several tasks simultaneously.
- Proficient in welding, oxy/acetylene cutting and brazing.
- Demonstrate the ability to read prints and perform layout using basic math skills and geometry.
- Detail oriented.
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- Be able to lift 50 lbs. of weight and pass a company physical.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other duties as assigned.

Manager Approval:

Date:

HR Approval:

Date:
